



Cahokia Heights Police Department
5800 Bond Ave.
Chief of Police
Dr. Thomas L. Trice



City of Cahokia Heights
Vacancy Announcement
Police Officer

Position Type: Full Time Police Officer

Salary Range: \$79,000 after 1 year probation

Benefits: Free Health Insurance, paid Vacation/Sick Time, 12 Paid Holidays, Police Pension

FLSA Status: Non-Exempt

Supervisor: Chief of Police or his/her designee

APPLICATION DEADLINE

To receive full consideration, you must submit an application to the Cahokia Heights Police Department, 5800 Bond Ave., Cahokia Heights, IL 62207. If you have any questions concerning the application and hiring process, please contact the police department administrative assistant at (618) 332-4200.

MINIMUM QUALIFICATIONS

1. Must be twenty-one (21) years of age, or applicant must reach twenty-one (21) years of age by the beginning of Academy training;
2. Must be a citizen of the United States of America;
3. High School Diploma or equivalent; and
4. Must possess and maintain a valid Illinois driver's license

JOB DUTIES AND RESPONSIBILITIES

1. Patrol areas of the City in a vehicle, by foot, or other means to preserve law and order, discover and prevent the commission of crimes.
2. Enforce traffic laws and other ordinances.
3. Protect real and personal property by providing security checks of residential, business, and public areas.
4. Maintain awareness of and remain alert for wanted persons, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in process.
5. Respond to calls for the protection of life and property, the enforcement of laws and ordinances.

6. Investigate complaints and take appropriate action, which may include the use of deadly force.
7. Use sound judgement under adverse and stressful conditions.
8. Provide superior and professional service to the citizens of Cahokia Heights.
9. At all times, conduct yourself with the highest integrity and treat everyone with dignity.
10. Uphold all Federal, State, and local laws at all times.
11. Work in partnership with other agencies to obtain and file criminal complaints on arrested subjects, attend court proceedings and assist in any prosecutions.
12. Participate in continuous training to enhance law enforcement skills including firearms proficiency, defensive driving skills, apprehension and investigative techniques.
13. Provide clear and complete typed written reports on all incident that require a police response.
14. Perform a variety of administrative and other types of duties in support of law enforcement services, programs and activities.
15. Perform any other duties as directed by the Chief of Police.

PHYSICAL REQUIREMENTS

Physical requirements shall be governed under the Americans with Disabilities Act.

1. Must be able to pass the physical standards test as outlined by the Illinois Law Enforcement Training and Standards Board.
2. Must be able to lift, push or pull at least 100 pounds or weight.
3. Must be able to maintain effective audio-visual differentiation needed for making observations and communicating with others.
4. Must be able to use hands on a repetitive basis including the functioning of firearms, gripping, grasping, lifting and manipulation of necessary equipment to perform duties.
5. Must be able to communicate effectively whether that be through typed written means and/or verbal communications.
6. Requires strength and stamina to perform law enforcement duties, including but not limited to physical resistance from suspects, driving for long periods of time and standing for extended periods.

DISCLAIMER

This position is at will, during the probationary period, which means any party may end the employment relationship at any time with or without any reason and without notice.

The City of Cahokia Heights is an Equal Opportunity Employer.

The City of Cahokia Heights is also committed to working with and providing reasonable accommodations to individuals with disabilities. If you need reasonable accommodations because of a disability for any part of the employment process, please call the Administrative Assistant of the Chief of Police at (618) 332-4200 and let us know the nature of your request and contact information.