

## **CITY OF CAHOKIA HEIGHTS**

Curtis L. McCall Sr., Mayor 103 MAIN STREET CAHOKIA HEIGHTS, ILLINOIS 62206 Office: (618) 337-9510 Fax: (618) 215 - 7203 FAX

Business License Requirements: All applications must be filled out completely and accurately (Failure to do so can delay your application process, or deny your request for a license)

## **Renewal Liquor License Checklist**

- Good Standing Certificate from Illinois Secretary of State
- Must complete a Business License Renewal Application
- Must complete a Gaming License Renewal Application (for gaming only)
- All Business Applications must have a Liability Insurance Policies
- Copy of Illinois Department of Revenue Sales Tax #
- Federal Employment Identification # (FEIN)
- Copy of State issued Driver's License or State I.D. (Only, If expired or change of owner or general manager)
- Copy of East Side Health Department Permit (If applicable)
- Photo of inside, front, back, and both sides of the building
- Must have proof of Basset Certificate for all owners, managers and bartender